

Review of EHS and EHS-CCP Program Monitoring



EARLY HEAD START



City of San Antonio Head Start Program

Monitoring Report – October 2021

The Early Head Start (EHS) Program has developed a comprehensive and thorough approach to monitoring for non-compliances and areas of concern. Once identified, a timeline is developed, training and technical assistance is given, and corrective action plans are implemented to correct systemic issues, so areas of weakness are not continued in the future. Follow-up monitoring events are conducted to ensure that the program has been successful in implementing corrections.

The following is a summary of findings for the **Early Head Start- Stafford Program** during the time indicated above:

Monitoring Projects: <u>Transportation/ Pedestrian Safety Child File Review</u> <u>45 Day Sensory Child File Review</u>	October 2021
Non-Compliances – There were no non-compliances observed that showed a systemic or substantial material issue or concern in meeting performance standards or policy relating to the education services.	
Areas of Concern (Individual incident(s) that fail to meet performance standard or policy): <u>Transportation/ Pedestrian Safety Child File Review</u> <ul style="list-style-type: none"> There were 21 child files reviewed with no findings noted. <u>45 Day Sensory Child File Review</u> <ul style="list-style-type: none"> Completed 21 child file reviews in the ChildPlus Data System, Sr. Special Project Managers reviewed, and monitoring project is being finalized. 	
Follow-up Activities: Follow up visit completed September 2021 and monitoring projects are now closed.	
For more detailed information: Dianne.mendez@sanantonio.gov	

EARLY HEAD START
CHILD CARE PARTNERSHIP
(EHS-CCP)



City of San Antonio Head Start Program

Monitoring Report – October 2021

The Early Head Start (EHS) Program has developed a comprehensive and thorough approach to monitoring for non-compliances and areas of concern. Once identified, a timeline is developed, training and technical assistance is given, and corrective action plans are implemented to correct systemic issues, so areas of weakness are not continued in the future. Follow-up monitoring events are conducted to ensure that the program has been successful in implementing corrections.

The following is a summary of findings for the **Early Head Start- Child Care Partnership Program** during the time indicated above:

<p>Monitoring Projects:</p> <p><u>Unannounced Safe Environment Visits</u></p> <ul style="list-style-type: none"> ○ Blessed Sacrament Academy ○ Healy Murphy Child Development ○ Seton Home Child Care Center ○ YWCA Olga Madrid- Human Resource Staff Files only <p><u>Transportation/ Pedestrian Safety Child File Review</u></p> <p><u>45 Day Sensory Child File Review</u></p>	<p>October 2021</p>
<p>Non-Compliances –</p> <p>There were no non-compliances observed that showed a systemic or substantial material issue or concern in meeting performance standards or policy relating to the education services.</p>	
<p>Areas of Concern (Individual incident(s) that fail to meet performance standard or policy):</p> <p><u>Unannounced Safe Environment Visits</u></p> <ul style="list-style-type: none"> ○ Required training certificates not available for review ○ Papers left on diaper changing table and in toilet area ○ Electrical outlet not covered ○ Bleach bottles were not in locked cabinet 	



- Required Classroom Daily Checklist not completed

Transportation/ Pedestrian Safety Child File Review

- There were 60 child files reviewed with no findings noted.

45 Day Sensory Child File Review

- Completed 51 child file reviews in the ChildPlus Data System, Sr. Special Project Managers reviewed, and monitoring project is being finalized.

Follow-up Activities:

EHS – CCP child care director's provided corrective action responses and evidence supporting the actions taken in the ChildPlus Data System.

Follow up verification completed, and monitoring projects are now closed.

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